

MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE

Santa Fe, New Mexico

September 2, 2003

A regular meeting of the City of Santa Fe Finance Committee was called to order on this date at approximately 5:15 p.m. in City Hall Council Chambers. Roll Call indicated the presence of a quorum, as follows:

Members Present:

Councilor Carol Robertson Lopez, Chair
Councilor Miguel M. Chavez [excused at 5:20]
Councilor Karen Heldmeyer
Councilor Rebecca Wurzbarger

Members Excused:

Councilor Matthew E. Ortiz

Other Governing Body Members Present:

Councilor David Coss

Staff Present:

Ms. Kathryn Raveling, Finance & Budget Division
Ms. Terrie Medina, Finance & Budget Division

APPROVAL OF AGENDA

Chair Lopez asked that Items 21, 22 and 25 be postponed to the next meeting.

Councilor Heldmeyer moved approval of the Agenda, with those items postponed. Councilor Wurzbarger seconded the motion.

The vote on an amendment made by Councilor Chavez to move Item 25 (CIP Bond Projects) directly to the City Council failed.

Councilor Chavez excused himself from the meeting.

The motion passed 2-0 by voice vote.

Chair Lopez stated that the 2003 CIP Bond Projects item would appear on the September 15 Finance Committee agenda and would be heard first, prior to any other action items.

APPROVAL OF CONSENT AGENDA

Upon motion by Councilor Wurzburger, seconded by Councilor Heldmeyer, the following Consent Agenda, as amended, was approved 2-0 by voice vote:

- 6) Request for Approval of Grant Application — Airport Aid for Runway 15-33 Reconstruction; New Mexico Department of Transportation Aviation Division.
- 7) [Moved to Discussion Agenda.]
- 8) Request for Approval of Grant Agreement — Cash in Lieu of Commodities; North Central New Mexico Economic Development District Area Agency on Aging.
- 9) [Moved to Discussion Agenda.]
- 10) Request for Approval of Consolidated Grant Contract — North Central New Mexico Economic Development District Area Agency on Aging.
 - a. Older Americans Act Title III-B, III-C 1 & 2, E and Alzheimer Respite Care.
 - b. New Mexico General Appropriations Act.
- 11) [Moved to Discussion Agenda.]
- 12) Request for Approval of Emergency Procurement — Tile Floor System for GCCC; Coronado Paint & Decorating.
- 13) Request for Approval of Budget Adjustments — Personnel for GCCC.
- 14) Request for Approval of Amendment No. 1 to Professional Services Agreement — Employee Assistance Program; The Solutions Group.
- 15) Request for Approval of Amendment No. 1 to Professional Services Agreement — ArtWorks Coordinator; Lorraine Schechter.
 - a. Request for Budget Increase — Quality of Life Fund.
- 16) Request for Approval of Professional Services Agreement — Fare Collection Equipment System for Transit Division; GenFare, a Unit of Spy Corporation.

- 17) Request for Approval of Amendment No. 3 to Agreement Between Owner and Architect — Design Services for Phase II Marty Esther Gonzales Senior Center Reconstruction; Agnew & Mifsud.
- 18) Request for Approval of Sole Source Procurement — Three (3) Multi Space Parking Meters for Parking Division; Schlumberger.
 - a. Request for Approval of Budget Increase — Parking Enterprise Fund.
- 19) Request for Approval of Procurement Under State Price Agreement — Slurry Seal for Fifth Street; Camino Lado, Paseo de la Conquistadora and Avenida Cristobal Colon; IPR Ltd.

APPROVAL OF MINUTES:

August 4, 2003

Councilor Heldmeyer moved approval of the August 4 minutes, as submitted. Councilor Wurzburger seconded the motion, which passed 2-0 by voice vote.

August 18, 2003

Councilor Heldmeyer moved approval of the August 18 minutes, as submitted. Councilor Wurzburger seconded the motion, which passed 2-0 by voice vote.

DISCUSSION

Request for Approval of Grant Agreement — Senior Employment Program; North Central New Mexico Economic Development District Agency on Aging.

A. Request for Approval of Budget Decrease — Grant Fund.

Councilor Wurzburger observed that this grant agreement included a wage of \$5.15 per hour, and asked Rita Maes, director of senior programs, how that was possible.

Ms. Maes responded that the amount was in error and should probably be \$5.25.

Councilor Wurzburger said her point was that the wage was far below the amount set in the Living Wage Ordinance.

Ms. Maes stated that the senior enrollees in the contract work 20 hours weekly and do not have a benefits package. She said the contract is approved by the Legislature.

Councilor Wurzbarger said she was confused, because the legislators supporting this appropriation are the same legislators who support a living wage.

Councilor Heldmeyer recalled that, when the Council changed the effective date of the Living Wage Ordinance, it also changed the effective date of that part of the Living Wage that applies to City contractors.

Ms. Raveling said that was correct, but noted that Ms. Maes pointed out at the time that there are some grants that stipulate what wage is to be paid. She stated that a legal opinion might be necessary to determine whether the ordinance would supersede that.

Ms. Maes stated that this program is a spin-off from the federal Older Workers Program, which pays seniors minimum wage. She noted that people on Social Security couldn't make more than \$5.25 per hour.

Councilor Wurzbarger moved to postpone this item two weeks pending a legal opinion from the City Attorney. Councilor Heldmeyer seconded the motion, which passed 2-0 by voice vote.

Request for Approval of Two Grant Contracts — Southside Senior Center Project; State of New Mexico State Agency on Aging.

Councilor Heldmeyer commented that it may be some time before these monies can be expended, and asked senior program director Rita Maes how long the City can hold onto these grant contracts before they revert back to the State.

Ms. Maes responded that the life of the contracts is five years.

Councilor Heldmeyer moved for approval. Councilor Wurzbarger seconded the motion, which passed 2-0 by voice vote.

Request for Approval of a Resolution Supporting the New Mexico Litter Control and Beautification Act of 1985 Which Provides Public Funds in the Form of Grants for the Purpose of Enhancing Local Litter Control and Beautification Programs. (Councilor Lopez)

- a. **Request for Approval of Grant Agreement — Litter Control & Beautification; State of New Mexico, New Mexico Department of Tourism**
- b. **Request for Approval of Budget Increase — Grant Fund.**

Parks & Recreation director Ron Shirley was not present to respond to a question from Councilor Heldmeyer.

Councilor Heldmeyer said she was interested in knowing how the grant money would be used within the budget. She said there was discussion by Mr. Shirley and Gilda Montañó at last week's Public Works Committee meeting stating that there was not enough money or staff to administer this program. She stated that she wanted to be sure that the money designated for student workers would in fact go to student workers, since the Committee is being asked to approve this at the end of the summer.

Councilor Heldmeyer moved to postpone this item for two weeks. Councilor Wurzbarger seconded the motion, which passed 2-0 by voice vote.

Request for Approval of a Resolution in Support of the Reconstruction of Juan De Dios Road. (Councilor Chavez)

- a. **Request for Approval of Budget Increase — CIP Reallocation.**

Councilor Heldmeyer moved for approval. Councilor Wurzbarger seconded the motion, which passed 2-0 by voice vote.

Request for Approval to Publish Notice of Public Hearing on October 8, 2003, of an Ordinance Creating a New Section 14-8.15 SFCC 1987 Regarding Transportation Impact Studies; Transportation Requirements and Amending Section 23-3.1 Regarding Curb Cut Permits. (Councilor Heldmeyer)

a. Request for Approval of a Resolution Adopting Administrative Procedures for Transportation Impact Studies.

Councilor Heldmeyer noted that there have been a lot of problems with projects in terms of whether or not they need a traffic study, and this is an attempt to codify those projects that need to have a traffic study and what should be required as part of that.

Councilor Wurzbarger said she was uncomfortable with paragraph H on page 8, saying that someone could get an extension and then be denied later. She asked what the rationale was for that.

City Planner Jeanne Price responded that the permits are effective for six months; if a person doesn't get their work done during that period, then the City Traffic Engineer can evaluate whether things have changed so much in the traffic situation that another analysis is needed.

Councilor Wurzbarger asked if there have been real-life examples of that, and Councilor Heldmeyer cited the former Alfalfa's grocery store on Cordova Road and Don Diego.

Technical Review staff member Robert Siqueiros also cited Zafarano — had this been in place at the time, there might have been different access points. He said there was confusion, as phase one and phase two came in, on how the City would handle traffic off Zafarano.

Councilor Heldmeyer moved for approval. Councilor Wurzbarger seconded the motion, which passed 2-0 by voice vote.

Request for Approval of Memorandum of Understanding — Senior, Paratransit and Parking Services for City/County Residents; County of Santa Fe.

Councilor Heldmeyer noted from materials just distributed by staff that the City will get what it is paying out for the Seniors in FY 2003-04; however, the City is getting considerably less than that for the two preceding years. She remarked that there clearly has been some negotiating involved. She asked if this means the City will be subsidizing the County for those two years.

Ms. Raveling responded that she calculated figures for the two preceding years by determining exactly what the City spent during that period, and the County agreed to that.

Councilor Heldmeyer observed total cost of County trips under Transit is a somewhat larger amount than services the City is being paid for. She asked why that determination was made rather than having the County pay for what it received.

Ms. Raveling responded that, because the City is two years in arrears at \$60,900, it impacts the County's budget as well, and it also is the same issue on the City's side — it has spent the money. She said that was the amount the County put in their budget plus a 3% increase for ongoing years.

Ms. Raveling stated that, once all of this is completed, the City Manager will begin negotiating for the future years based on more realistic costs.

Responding to questioning from Councilor Heldmeyer, Public Works director Mike Lujan stated that a rate increase went into effect on August 1 of this year for parking at the Sandoval garage. He said that is why there is a difference in the figures charged the County for 2002-03 and 2003-04.

Councilor Heldmeyer said she was concerned over the difference in costs for Transit between what it costs the City and what the County is paying, in part because Transit is one of the City's most rapidly growing areas.

Councilor Heldmeyer moved to send this item to the Public Works Committee. Councilor Wurzburger seconded the motion, which passed 2-0 by voice vote.

MATTERS FROM THE COMMITTEE

Councilor Heldmeyer asked staff to specify in staff reports on bids why a bidder is disqualified.

Councilor Heldmeyer also asked for staff to explain when something is a continuation of an existing contract, since often that is not clear and leads to confusion.

ADJOURN

Its business completed, the Committee adjourned the meeting at approximately 5:45 p.m.

Accepted by:

Councilor Carol Robertson Lopez, Chair

Reviewed by:

Kathryn Raveling, Finance Director

Submitted by:

Judith S. Beatty, Recorder